

# ACCA PUBLIC COMMENT POLICY

Any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body (5 ILCS 120/1-7.5).

The guidelines established by the Aurora Civic Center Authority governing Public Comment are as follows:

- **Requests to Speak**. Time for public comment shall be made available at all Board meetings of the Aurora Civic Center Authority.
- **Time Allocation**. The Aurora Civic Center Authority shall allow three (3) minutes per speaker for public comment. A maximum of thirty (30) minutes shall be allowed for speakers at each meeting. By majority vote of the Board, the Board may also allow additional time for public comment.
- **Scope of Public Comment**. Public comment shall be restricted to issues within the jurisdiction of the Aurora Civic Center Authority.
- **Scheduling Speakers**. The Speaker must be present to address the Board at the meeting. Speakers who cannot attend due to disability, are requested to contact the Aurora Civic Center Authority at least forty-eight (48) hours in advance, to allow sufficient time to arrange a reasonable accommodation.
- **Scheduling of Speakers**. Each Speaker is requested to sign-in on the Speaker Schedule. Speakers shall be called in order. If the time allocated for public comment has elapsed, then the remaining speakers will retain their place on the Speaker Schedule and have the opportunity to speak at the next board meeting.
- **Prohibited Conduct**. The Board President may cut off or stop a Speaker if the public comment is irrelevant, repetitious, or disruptive. No abusive language, unruly conduct, or personal attack commentary shall be tolerated or allowed;

Any person may be permitted to address the Board of Directors at any time via mail at Board of Directors, Aurora Civic Center Authority, 8 East Galena Blvd. Suite 230, Aurora, IL 60506 or via email at [pattys@paramountarts.com](mailto:pattys@paramountarts.com) or [timr@paramountarts.com](mailto:timr@paramountarts.com)

As approved by the ACCA Board of Directors 2/26/2020