AURORA CIVIC CENTER AUTHORITY BOARD OF DIRECTORS
Meeting of the Board January 24, 2024 4 pm
8 E. Galena Blvd, Suite 202
Aurora, Il 60506

**Present:** : Jonathan Hylton (JH), Gina Moga (GM), Mike Baum (MB), Tim Hoppa (TH), Cynthia Latimer (CL), Chris Goerlich Weber (CGW), Tim Rater (TR), Erika Miller (EM). Phone: Kevin Fitzpatrick (KF), Peter Grometer (RPG), John Savage (JS). Patty Stefanski recording minutes. Meeting called to order at 4:06
Guests: Kevin Berls, VP of Patron Services

Motion to approve minutes from December 5 made by MB, 2nd by CGW, all in favor.
Motion to approve minutes from December 20 made by CL, 2nd by TH, all in favor with GM abstaining due to absence.

**Financial Report-Erika Miller**

* Approval of the final audit is moved to February special meeting of the board on February 14.
* Bids for Promenade will be discussed at the February special meeting of the board on February 14.
* November and December financials presented and discussed.
	+ Motion to approve November financials made by GM, 2nd by TH. Roll call taken and unanimously approved.
	+ Motion to approve December financials made by GM, 2nd by TH. Roll call taken and unanimously approved.
* CL wanted to acknowledge that PSA has been financially stable lately and praised Jessica Duplessis and staff for their efforts. CGW added that she has had a fantastic experience as a student.
* Motion to award bid to the lowest qualified bidder (LQB) for wireless microphones for Stolp Island Theatre made by CGW, 2nd by TH. Rollcall taken and unanimously approved.
* Motion to award bid to LQB for subwoofers for Stolp Island Theatre made by TH, 2nd by MB. Rollcall taken and unanimously approved.
* MB suggested that we change the way we solicit bids to attract more bidders. EM replied that every effort is made to encourage bidders to submit and spoke to some specific examples.
* Kevin Berls discussed recent fraudulent charges and measures being taken to increase security measures in our ticketing system. Recommended that we switch to something like *Cyborsource* to add security to our gateway.

**Chairman’s Report-JH**

* Suggested that the Personnel Committee meet to hear about planned movement, staff needs, and upcoming changes.

**Old Business-TR**

* Final numbers from Christkindlmarket were presented and discussed.
* First installment of COA Funding has been received.
* Updated concept for 5 E. Galena was presented, see handouts. Board notes will be forwarded to Caton so they can present them to operator. LOI and lease are still pending.
* Stolp Island Theatre build is progressing.
* DCFS plans to vacate NIC around April 1. ACCA will retain Caton Commercial to attract tenants to the space(s).
* CH Johnson is conducting a feasibility study for a new venue downtown. Once completed, it will be presented to the City.

**New Business-TR**

* Holabird & Root Proposal presented and discussed.

Motion to adjourn at 6:04 pm made by TH, 2nd by GM

FEBRUARY 28 3PM PERSONNEL COMMITTEE 4PM ACCA BOARD MEETING